



## Epping Forest & Commons Committee

**Date:** THURSDAY, 21 MARCH 2024

**Time:** 10.00 am

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Benjamin Murphy (Chairman)	Andrew McMurtrie (Ex-Officio Member)
Caroline Haines (Deputy Chairman)	David Sales
George Abrahams	Philip Woodhouse
Jaspreet Hodgson	Verderer Michael Chapman DL
Alderman Vincent Keaveny, CBE	Verderer William Kennedy
Gregory Lawrence	Verderer Paul Morris
Nicholas Lyons	Verderer Nicholas Munday
Alderman and Sheriff Bronek Masojada	

**Enquiries:** Blair Stringman  
[Blair.Stringman@cityoflondon.gov.uk](mailto:Blair.Stringman@cityoflondon.gov.uk)

### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# AGENDA

NB: Items presented for information have been marked \* and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 25 January 2024.

**For Decision**  
(Pages 7 - 12)

4. **MATTERS ARISING**

- a) Action Log (Pages 13 - 14)  
Report of the Town Clerk.

### Natural Environment

5. **DIRECTORS REPORT**

Report of the Interim Executive Director, Environment.  
(Item is to be read in conjunction with the non-public appendix at item 19)

**For Discussion**  
(Pages 15 - 20)

6. **RISK MANAGEMENT UPDATE REPORT**

Report of the Interim Executive Director, Environment.

**For Decision**  
(Pages 21 - 94)

7. **REVIEW OF CURRENT DESIGNATED, UNRESTRICTED AND RESTRICTED INCOME FUNDS HELD AND PROPOSED CHANGES**

Report of the Interim Executive Director, Environment.

**For Decision**  
(Pages 95 - 104)

**Epping Forest**

8. **\*EPPING FOREST - ASSISTANT DIRECTOR'S UPDATE**

Report of the Interim Executive Director, Environment.

**For Information**  
(Pages 105 - 114)

9. **\*EPPING FOREST TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

Joint report of the Chamberlain and the Interim Executive Director, Environment.

**For Information**  
(Pages 115 - 154)

**The Commons**

10. **\*THE COMMONS - ASSISTANT DIRECTOR'S UPDATE - OCTOBER-JANUARY 2024**

Report of the Interim Executive Director, Environment.

**For Information**  
(Pages 155 - 166)

11. **\*ASHTED COMMON TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

Joint report of the Chamberlain and the Interim Executive Director, Environment.

**For Information**  
(Pages 167 - 196)

12. **\*BURNHAM BEECHES AND STOKE COMMON TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

Joint report of the Chamberlain and the Interim Executive Director, Environment.

**For Information**  
(Pages 197 - 236)

13. **\*WEST WICKHAM COMMON AND SPRING PARK WOOD, COULSDON AND OTHER COMMONS TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

Joint report of the Chamberlain and the Interim Executive Director, Environment.

**For Information**  
(Pages 237 - 272)

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Part 2 - Non-Public Agenda**

16. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

**For Decision**

17. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 25 January 2024.

**For Decision**  
(Pages 273 - 276)

18. **MATTERS ARISING**

a) Action Log (Pages 277 - 278)

Report of the Town Clerk.

19. **DIRECTORS REPORT - APPENDIX 2**

Report of the Interim Executive Director, Environment.

**For Discussion**  
(Pages 279 - 282)

20. **\*CORPORATE CHARITIES REVIEW SCOPING EXERCISE TO SUPPORT THE NATURAL ENVIRONMENT CHARITIES REVIEW**  
Joint report of the Managing Director, Bridge House Estates and Interim Executive Director, Environment.  
**For Information**  
(Pages 283 - 296)
21. **REVIEW OF LEARNING AND HERITAGE ACTIVITIES**  
Report of the Interim Executive Director, Environment.  
**For Discussion**  
(Pages 297 - 320)
22. **COMPENSATION CLAIM**  
Report of the Interim Executive Director, Environment.  
**For Decision**  
(Pages 321 - 366)
23. **DEMOLITION OF BUILDING**  
Report of the Interim Executive Director, Environment.  
**For Decision**  
(Pages 367 - 544)
24. **ORCHARD BUNGALOWS ENTRANCEWAY LICENCE**  
Report of the Interim Executive Director, Environment.  
**For Decision**  
(Pages 545 - 554)
25. **REQUEST FOR THE PROVISION OF A DEED OF GRANT EASEMENT**  
Report of the Interim Executive Director, Environment.  
**For Decision**  
(Pages 555 - 594)
26. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**